



TEMPLE CAMPUS
EMERGENCY OPERATIONS PLAN
SEPTEMBER 2023

Temple Campus Emergency Operations Plan

Annual Plan Submission and Reporting.....	14
Authorities and References	14
Authorities	14
Plan Contact Information	15
Record of Change.....	16
Attachment 1: Additional Resources.....	17
Attachment 2: Notification and Warning.....	18
Attachment 3: Altered Operations for Inclement Weather.....	20

PURPOSE

The purpose of this plan is to outline the Temple Campus approach for organizing, coordinating and directing available resources toward effective emergency response operations. The plan includes an organizational structure establishing the authority and assigns responsibility for various emergency tasks. The plan is intended to provide a flexible and scalable framework, which:

Temple Campus Emergency Operations Plan

Hazard Type	Likelihood of Occurrence	Estimated Impact on Public Health and Safety	Estimated Impact on Property
	Low Medium High	Low Medium High	Low Medium High
Man-Made Hazards			
Civil Disorder	Low	Medium	Medium
Energy/Fuel Shortage	Medium	Medium	Low
HazMat Release	Low	High	Medium
Structural Fire	Low	High	High
Terrorism	Low	Medium	Medium
Water System Failure	Low	Medium	Low
Natural Hazards			
Drought	Low	Medium	Medium
Flash Flooding	Low	Low	Medium
Tornado	Medium	High	High
Winter Storm	Low	Low	Low

* High likelihood means the hazard happens frequently and low likelihood means the hazard rarely happens or has not happened.

**High impact means significant injuries/illness or loss of life as well as a large loss of assets; whereas low impact means no impact, no injuries, minor loss of assets.

Capabilities Assessment

The Temple Campus does not maintain its own emergency services nor security department; therefore, emergency services are provided by the City of Temple and BSW.

Facility access control for the MEC is coordinated through the BSW Security Department.

The primary and secondary agencies for emergency services are listed below.

Agency Type	Primary

Seeking safe shelter for acts of violence, tornado warnings, etc.

Emergency Notification and Warning

Timely warnings of emergency conditions are essential to preserve the safety and security of the campus and are critical to an effective response and recovery.

When the Associate Dean Temple Campus and/or safety officer has made the decision to act on an emergency that affects the Temple Campus, the following actions will be initiated:

Notify local emergency responders

Determine if the event requires activation of the HSC Alert message system based upon criteria found in Attachment 2 of this document.

If activation of the HSC Alert message system is warranted, an HSC Alert publisher, which include the Executive Director and Associate Dean, will immediately initiate an HSC Alert message. These individuals have been trained on the use of HSC Alert and are authorized to issue an alert in accordance with HSC Alert Standard Operating Procedures.

Alternative methods for notification to the campus community may be implemented depending on the nature of the incident. For a list of all the warning mechanisms, see Attachment 2 of the EOP.

Periodic updates should be provided to the campus community utilizing the most appropriate notification method until the emergency has been resolved.

Emergency Public Information

The Temple Campus does not have a person that handles media relations as part of their normal responsibilities. Therefore, all media inquiries will be routed through the Texas A&M Health Assistant Vice President for Marketing and Communications.

Should the Assistant Vice President for Marketing and Communications become overwhelmed with media requests, the TAMU Division of Marketing & Communications in College Station can assist by implementing their Emergency Communications Plan.

Emergency Communications

Reliable and interoperable communications systems are essential to obtain the most complete information during emergencies and share information amongst the Emergency Management Team as well as the campus community and emergency response partners.

Communications Equipment

Temple Campus Emergency Operations Plan

Telephones, cellular or landline, are the primary means of communication for contacting key emergency responders and Emergency Management Team members.

Handheld radios utilized by facilities

Email

SMS (text messaging)

Temple Campus Emergency Operations Plan

The Fire Wardens are responsible for assisting with notification and safe evacuation of occupants from their offices, classrooms, or other work areas among other responsibilities as defined in the emergency evacuation plan (plan maintained under a separate title).

Essential Personnel

Some university employees (e.g., security, critical physical plant personnel, etc.),

personnel will be identified as such by their supervisors based on their roles and responsibilities during an emergency.

Assignment of Responsibilities

Associate Dean - Temple Campus

The Associate Dean - Temple Campus will serve as the lead of the Local Emergency

Temple Campus Emergency Operations Plan

Familiarize themselves with emergency procedures and evacuation routes in the building

Temple Campus Emergency Operations Plan

Emergency Management. All exercises will be conducted in accordance with Texas A&M System Policy for Emergency Management.

Annual Plan Submission and Reporting

Texas A&M University Emergency Management is responsible for submissions and reporting of required plans and executive summaries to the TAMUS Office of Risk Management in accordance with System Regulation 34.07.01 for Emergency Plans.

AUTHORITIES AND REFERENCES (Pat 34.06(S)(4) (e)-(f) 2013 (by) (f) 13) file for submission

PLAN CONTACT INFORMATION

Name and Position	Phone Number	Alternate Phone Number
Loria Lynce Executive Director, School of Medicine	254-724-4969	254-415-0075
E-Mail: lynce@tamu.edu		
Department: School of Medicine		

Temple Campus Emergency Operations Plan

ATTACHMENT 2: NOTIFICATION AND WARNING

Warning messages must be accurate, clear and consistent. All messages should include information describing the situation, actions to take, and where to get additional information.

Many warning mechanisms can be activated individually such as fire alarms and campus email. Alternatively, some of the mechanisms can be activated through HSC Alert.

Texas A&M Health maintains a robust warning system. Therefore, below is a non-comprehensive listing of available warning mechanisms.

Text Messages*

Email*

HSC Website*

Mobile Application*

Social Media*

Local Media

Building Fire Alarms

The warning mechanisms denoted above by (*) can be activated by HSC Alert. HSC Alert is the Texas A&M's opt-out emergency notification system that gives Texas A&M Health the ability to send emergency information advising of imminent threat to Texas A&M Health components through text messaging and mass email.

Because some Texas A&M Health components reside on other institutions campuses, Texas A&M Health also rely on hosting campuses to provide immediate warnings as well. Therefore, all Texas A&M Health students, faculty, and staff on hosting campuses should be aware of existing warning mechanisms and should take steps to receive such info

Temple Campus Emergency Operations Plan

- What is the impact to the HSC or component? (Minor, major, catastrophic)
 - What is the potential for the situation to worsen?
 - Is the situation under control?
2. Life safety and property protection
- What is the potential for death?
 - What is the potential for serious injury?
 - What is the potential for minor injury?
 - What is the potential for property damage?
 - What is the potential for disruption to normal course of business?
3. Urgency
- How soon does the message need to go out? (Seconds, hours, days)
 - Is there time for approval?
4. Audience
-

Temple Campus Emergency Operations Plan

Send out on HSC Alert covering multiple campuses if inclement weather impacts multiple campuses simultaneously, rather than multiple campuses sending out HSC Alerts individually.

Resources

Entity	URL
Bell County Emergency Management	http://www.bellcountytexas.com/departments/office_of_emergency_management/index.php
Local News Weather	http://www.kxxv.com/ http://www.kwtx.com/
National Weather Service	http://www.weather.gov/fwd/
TXDOT Highway Conditions	http://www.drivetexas.org